

THE CORPORATION OF THE
MUNICIPALITY OF GREENSTONE

POLICY MANUAL

SECTION: PUBLIC SERVICES

SUBJECT:

**Snow Windrow
Removal Program**

DATE: March 13, 2017

AUTHORIZATION: 17-43

Purpose

To provide a snow removal service to eligible senior and disabled residents of Greenstone.

Policy Statement

The Municipalities' foremost priority with respect to snow and ice control is dedicated to the maintenance of municipal roads to Ministry of Transportation minimum maintenance standards and its' order of service for corresponding road classifications. In consideration of service demand for snow windrow removal, the Municipality of Greenstone will deliver a snow windrow removal program as a lesser priority.

While the estimated time to respond to snow windrow removal service is within 48 hours of a major snowfall event, continuous snowfall may result in program service delays while the snow removal priority remains with maintaining roads.

Definitions

"Snow Windrow"

Refers to the linear accumulation of snow resulting from municipally organized snow plowing activity conducted on municipal roads, boulevards and sidewalks.

"Major Snowfall Event"

Is defined in the Winter Maintenance of Municipal Roads and Travel Ways Policy as a snowfall which results in an accumulation of more than four inches of dry snow on level open ground, or drifts exceeding 45 cm (18 inches) deep on public thoroughfares.

*Note that response activity is organized independently between the Wards of Greenstone.

Guidelines

1. PROGRAM ELIGIBILITY

The Snow Windrow Removal Program is intended as a form of assistance to senior or disabled residents who do not reside with persons who are physically capable of normal snow removal activity typical of residential driveway maintenance at roadsides, boulevards or sidewalks. Senior applicants must be 65 years of age or older to qualify. Disabled applicants must provide proof of disability (eg. medical certificate, handicap parking pass).

Eligible residents must register for the service annually, by following the application guidelines.

2. DETAILS OF SERVICE

Registration to the windrow removal program qualifies the applicant for windrow removal for one car width in length, in the center portion of the entrance. The service term is one calendar year (January to December), expiring on December 31.

The windrow removal program service does not include the cleaning of snow from private approaches to residences or driveways.

Due to varying storm conditions and operational priorities outlined in the municipal Winter Maintenance of Municipal Roads and Travel Ways Policy, the target for windrow removal service is within 48 hours of a snowfall that prompts winter road maintenance response. The Municipality reserves the right as to when snow

removal activity is performed.

Applicants shall ensure obstructions at the driveway entrance are removed. The Municipality shall not be held liable for any damage to property as a result of windrow removal service delivery.

The service applies to primary residences only. House or lot numbers must be kept visible. Service may be cancelled at the discretion of the Municipality in instances where regular snow removal maintenance for a driveway is not occurring.

3. APPLICATION FOR SNOW WINDROW REMOVAL SERVICE

Registration for service requires completion of the attached "Application for Snow Windrow Removal Service".

Applications will be accepted throughout the calendar year for service in the current year. Applications for service in the upcoming year will be accepted no earlier than six months prior to January 1 of the upcoming year.

Applications may be submitted to the Administration Office or any Ward Office, and can be mailed to the following address:

Municipality of Greenstone, Administration Office
Public Services Department
1800 Main Street, P.O. Box 70
Geraldton ON, P0T 1M0

Application forms are accessible via the municipal website www.greenstone.ca.