



## LETTER OF AGENT

Date: \_\_\_\_\_

Project Address: \_\_\_\_\_

Legal Description: \_\_\_\_\_

Project Description: \_\_\_\_\_

### Property Owner Information:

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Town, Prov: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_

### Authorized Agent Information:

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Town, Prov: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_

I/we the undersigned, as registered owner(s) of the above-noted property, authorize the agent named above to submit, amend and execute a building permit on our behalf for the project described in this letter.

I/we understand that we are ultimately responsible for ensuring that the project is completed in accordance with Applicable Laws, Municipal By-laws and the Building Code, as amended.

Furthermore, for the purposes of the Freedom of Information Act, I/we authorize and consent to the disclosure of any information that is collected under the Building Code Act and the Building Code, as amended, to required Agencies, for the purpose of processing this application.

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date