

THE CORPORATION OF THE
MUNICIPALITY OF GREENSTONE

POLICY MANUAL

SECTION: Corporate Services

SUBJECT: Student
Councillor

DATE: November 28, 2016

AUTHORIZATION: 16-246

Purpose

The Municipality of Greenstone will advertise the position of Student Councillor and select 2 Secondary School students each year to fulfill the duties of the Student Councillor (1 Student from GCHS & 1 Student from Château-Jeunesse). The Student Councillor will attend all Council meetings as a non-voting member, not including In-camera sessions.

Policy Statement

The Municipality of Greenstone Council wishes to offer the opportunity for two students to participate at Council Meetings as representatives of the youth in the Municipality. This will be a unique leadership opportunity. The successful students will have the opportunity to learn: how the municipal level of government works, how citizens are represented, how decisions are made, how the budget is distributed across the municipality, how priorities are established and many other important components of governance.

These positions are viewed as learning opportunities. Two students will be chosen from those who apply each Spring. The responsibilities will be outlined before they begin a one year term, September to June.

1. The Student Councillor must be a resident of the Municipality of Greenstone.

2. The Student Councillor must be between the 10th and 12th Grade (during the serving term) of Secondary studies.
3. The Student Councillor will report on agenda issues of interest and concern to youth, and will communicate back to youth in general.
4. The Student will be expected to attend two night meetings per month. (2 Regular Council meetings)
5. The Student Councillor shall conform to the Code of Ethics required of Council members. The Student Councillor shall act in accordance with the municipality's procedural by-law and Roberts' Rule of Order procedures.
6. Should the Student Councillor fail to fulfill her/his duty, the Council maintains the right to remove this person from this position.
7. The Student Councillor will be disqualified if the student is absent without approval of the Municipal Clerk for three consecutive months.

Procedures

1. The application or nomination will include:
 - a letter of application and resume
 - name, address and qualifications of applicant or nominee
 - an indication that the person nominated will serve, if appointed
 - any pertinent background information which may assist Council in its consideration
 - a short, one page essay, by the student describing the student's interest in the role as Student Councillor
 - letters of reference from a teacher and a student
2. A short list of eligible applicants will be conducted by a Committee of Councillors, CAO and Clerk, after which the Committee will select potential applicants, to be brought to a student vote held at

- the Secondary School attended. The applicant with the most votes will be selected as a Student Councillor.
3. An orientation will be provided for the Student Councillor prior to them assuming their duties
 4. A very brief evaluation will be completed by Councillors reflecting the commitment of time and energy by the Student Councillor
 5. Based on the overall evaluation, an honorarium of \$500 shall be given to the Student Councillor at the last Council Meeting of the term attended. Council may consider travel expenses.
 6. When the Student Councillor has completed her/his term, an exit discussion will occur with the Council and Administration to provide feedback from the Municipality's perspective, and gain feedback from the Student Councillor perspective
 7. Upon the Secondary School's approval, The Student Councillor may choose to utilize the hours toward community hours / CO-OP.