

REQUEST FOR PROPOSAL

PARK OPERATOR FOR RIVERVIEW CAMPGROUND FOR THE MUNICIPALITY OF GREENSTONE

ISSUE DATE: **FEBRUARY 10, 2023**

DEADLINE FOR ENQUIRIES/CLARIFICATION: **MONDAY, FEBRUARY 27, 2023 at 1:00 p.m. EST**

POSTING OF ADDENDUM ANSWERS: **WEDNESDAY, MARCH 1, 2023 at 3:00 pm EST**

PROPOSAL SUBMISSION DEADLINE: **TUESDAY, MARCH 7, 2023 at 3:00 p.m. EST**

RETURN TO:

Kristina Miousse, Clerk

EMAIL: kristina.miousse@greenstone.ca

SUBJECT: **Submission for RFP PS-2023-03**

MAILING ADDRESS:

Municipality of Greenstone

Administration Office

1800 Main Street, P.O. Box 70

Geraldton, ON P0T 1M0

P O Box 70 1800 Main Street, Geraldton, ON P0T 1M0, Canada 807-854-1100





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PARK OPERATOR FOR RIVERVIEW CAMPGROUND FOR THE MUNICIPALITY OF GREENSTONE

Introduction

The Corporation of the Municipality of Greenstone invites licensed businesses to submit proposals for Park Operator for Riverview Campground. The campground service contract is offered as a lease opportunity. The successful Respondent will be required to operate the premises in accordance with municipal objectives for tourism and recreational services, its policies with respect to municipal campgrounds, and the municipal campground user-fee structure, as outlined in the Scope of Work.

Riverview Campground is situated at the west end of Riverview Street in Longlac, ON adjacent to George Blouin Park (formerly known as Riverview Park). The campground typically has an annual operating season of the Victoria Day weekend in May through to Labour Day weekend in September. During these months, the Park Operator (the Lessee) oversees the entire campground including fee collection, site maintenance and managing the day-to-day operations of the campground. The Lease Agreement will be for one (1) Annual Term in 2023; upon mutual agreement of the Municipality and the Lessee, successive one-year terms for a maximum of four (4) renewal terms (ending 2027) may be executed.

Community Background

The Municipality of Greenstone was created in January 1, 2001, by the amalgamation of the former Town of Geraldton, the Town of Longlac, the Township of Nakina and the Township of Beardmore, and an extensive area of unincorporated territory (Caramat, Jellicoe, MacDiarmid and Orient Bay).

- Greenstone is located in the District of Thunder Bay and is 3,172 sq. km (1224 sq. mi) making it one of the largest incorporated municipalities in Canada.
- The Greenstone area is home to several First Nation communities – Aroland, Ginoogaming, Long Lake 58, Bingwi Neyaashi Anishinaabek, Biinjitiwaabik Zaaging Anishinaabek, and Animbiigoo Zaagi'igan Anishinaabek.

The local economy was built on a history of forestry and mining. The historic mines of the area largely ceased operations by 1970. Since the downturn of the forest industry in northwestern Ontario, Greenstone saw the closure of two plywood mills and two sawmills and a declining population base. Currently we have seen a resurgent as we now have two sawmills in operation and there is potential for a new gold mine. Currently home to approximately 4,636 residents, estimates



forecast the population to increase as new mining and tourism opportunities in the area are developed.

EXISTING INFRASTRUCTURE

Riverview Campground offers 14 camp sites. Of these sites, seven (7) provide full hook-up services (water, electricity and sewer); the other seven (7) provide electrical services only. Nearby facilities located in George Blouin Park include washrooms and shower facilities (restricted to campground visitors), a public boat launch, a kayak dock, a hiking trail, a playground, and sewage dumping services (for camping trailers). Equipment at Riverview Campground owned by the Municipality of Greenstone includes: a) 1 shed, b) 12 picnic tables, c) 12 fire pits, d) 12 garbage cans. Refer to Schedule A: Site Map.

Definitions

Proponents(s)/Bidder(s)/Contractor(s): means all persons, partnerships or corporations who respond to this RFP and includes their heirs, successors, and permitted assigns.

Municipality/Owner: means The Corporation of the Municipality of Greenstone.

Contract: means the agreement to be entered into between the Successful Proponent and The Municipality with respect to the supply of the Goods and or Services. It shall be based upon this RFP, with any agreed upon amendments, and shall include any plans and specifications and will be held to cover the supply of any and all work, labour, implements and materials that could be reasonably required to properly and satisfactorily supply the Goods or Services.

Contract Administrator: means the person, partnership, or Corporation designated by the Owner to be the Owner's representative for the purposes of this contract.

Request for Proposal: means this Request for Proposal (RFP) document including all schedules, parts and attachments, as issued by The Municipality, including any addenda or amendments made to it after initial issue.

May: Used in this document denotes permissive.

Must/Shall/Will: Used in this document denotes imperative.

Successful Bidder/Proponent/Contractor: means the Proponent/Contractor/Bidder whose RFP submission is/are accepted and who has/have agreed to supply the Goods and/or Services as outlined herein.



Submission

Proponent to submit in electronic .pdf format or in hardcopy by mail no later than the RFP submission deadline, addressed as follows:

MAIL: Refer to Schedule B: Mandatory Submittal Form for mailing label.

EMAIL:

TO: kristina.miousse@greenstone.ca
SUBJECT: Submission for RFP PS-2023-03

Acknowledgement of receipt of submission will be provided via email by the above-named recipient. The Municipality assumes no responsibility for emails not received or received after the stated deadline. Late submissions will be disqualified.

Proposals will be held by the recipient and kept confidential until the submission deadline has passed, at which time Proposals will be distributed to the Evaluation Committee.

Late Submissions

Submissions received after the deadline will not be considered. The Municipality will assume no responsibility for submissions that do not arrive by the specified closing date and time. Late submissions will be returned unopened to the Proponent.

Grounds for Disqualification of Submission

The Municipality will disqualify or deem submissions non-compliant for the following reasons, unless otherwise noted in this document:

- Failure to submit documents in accordance with the closing date and time on the cover page or any subsequent addenda.
- Failure to complete, sign and return the mandatory submittal form included as Schedule “B”
- Failure to comply with any of the mandatory requirements.



Acknowledgement of Addenda

Any and all changes will be issued in the form of a written addendum. If addenda are issued, their receipt is to be acknowledged by the Proponent in the Request for Proposal document. The Municipality will assume no responsibility for oral instructions or suggestions.

Review of Requirements

All Proponents should carefully review this solicitation for defects or questionable matter. Comments or the need for clarification or questions must be directed through the contact person named within this document. Protests based on any omission or error, or on the content of the solicitation, will be disallowed if these faults have not been brought to the attention of the Municipality as per the terms set out in this Request.

References

The submission of a Proposal authorizes the Municipality to contact all references provided. Failure to provide references and details of experience may result in this Proposal not being considered. Municipal staff or elected officials are not to be used as references.

Proponent Debriefings

Proponent debriefings will be offered after the final award of business.

Freedom of Information

All Proposals submitted to the Municipality will become the property of the Municipality, and are subject to the provisions of the *Municipal Freedom of Information and Protection of Privacy Act*.

This will confirm that the Municipality will not use/disclose the information provided, without proper authorization, and will keep the information in a physically secure location to which access is given only to staff requiring access.

Indemnity

The successful Proponent shall indemnify and hold the Municipality harmless from and against any liability, loss, claims, demands, costs and expenses, including reasonable legal fees, occasioned wholly or in part by any acts or omissions either in negligence or in nuisance whether wilful or



otherwise by the Proponent, it's agents, officers, employees or other persons for whom the Proponent is legally responsible.

Ownership of Materials, Reports, Designs, Specifications & Training Materials

Any work completed under any contract awarded pursuant to this RFP, whether on-site or remotely during the course of the contract, including training materials, reports, designs, custom applications, specifications or otherwise shall become the exclusive property of the Municipality.

The Municipality Reserves the Right to:

- Make public the names of any or all Proponents
- Inspect the Proponent's facility and to perform such investigations as may be deemed necessary to ensure that competent personnel and management and suitable equipment/material will be used in the performance of this contract
- Without prejudice, reject any or all Proposals and to determine, in its own best judgement, the firm best qualified to undertake this contract
- Waive formalities and accept Proposals which substantially comply with the requirements of this RFP
- Unless it otherwise states, to reject any and all submissions in whole or in part; to waive technical defects, irregularities and omissions and to negotiate minor changes, if in so doing, the best interest of the Municipality will be served
- Make changes, including substantial changes, to this RFP provided that those changes are issued by way of addenda in the manner set out in this RFP
- Select any Proponent other than the Proponent whose Proposal reflects the lowest cost or the highest score
- Negotiate minor changes with the Proponent that presents the most attractive Proposal
- Request written clarification or the submission of supplementary written information in relation to the clarification request from any Proponent and incorporate a Proponent's response to that request for clarification into the Proponent's Proposal
- Verify with any Proponent or with a third party any information set out in a Proposal
- Disqualify any Proponent whose Proposal contains misrepresentations or any other inaccurate or misleading information
- Disqualify any Proponent who has engaged in conduct prohibited by this RFP
- Terminate the contract without notice if due to non-performance and unsatisfactory service and unsatisfactory product performance



- Call in alternate services if the Proponent/contractor is unable to provide the service when it is requested
- Cancel the project without cause and without incurring any liability whatsoever if deemed in the best interest of the Municipality to do so
- Cancel this RFP process at any stage and, if required, issue a new RFP for the same or similar deliverables
- In its discretion, take any one or more of the following steps, at any time and from time to time, in connection with the review and evaluation, including ranking, of any aspect of a Proposal:
 - Independently consider, investigate, research, analyze, request or verify any information or documentation whether or not contained in any Proposal
 - Conduct reference checks relevant to the Project with any or all of the references cited in a Proposal, or with any other person not listed in a Proposal, to verify any and all information regarding a Proponent, including its directors, officers and Key Individuals
 - Conduct any background investigations that it considers necessary in the course of the Competitive Selection Process
 - By submitting its Proposal, the Proponent authorizes the collection of information by the Municipality
- Assess a Proponent's submission on the basis of:
 - A financial analysis determining the actual cost of the Proposal when considering factors including transition costs arising from the replacement of existing goods, services, practices, methodologies and infrastructure
 - Information provided by references
 - The Proponent's past performance on previous contracts awarded by the Municipality
 - The information provided by a Proponent pursuant to the Municipality exercising its clarification rights under this RFP process
 - Other relevant information that arises during this RFP process.

The Municipality is not responsible for any costs incurred by the Proponents in the preparation of their response to the Proposal call or attendance at any selection interviews. The Municipality will not accept responsibility for any delays or costs with any reviews or approval process. This is an invitation for Proposals and not a tender call.

Accessibility for Ontarians with Disabilities

The Proponent shall comply with the provisions of the *Accessibility for Ontarians with Disabilities Act, 2005*, and the Regulations there under with regard to the provision of its goods, services or facilities to persons with disabilities. The Proponent acknowledges that pursuant to the *Accessibility for Ontarians with Disabilities Act, 2005*, the Municipality must, in deciding to purchase goods or services through its procurement process, consider the accessibility for persons with disabilities to such goods or services.



Prior to the commencement of any work, the successful contractor/consultant shall furnish evidence of compliance with the most current Integrated Accessibility Standards Regulation specifically the section(s) pertaining to Training of Staff.

Agents or Consultants acting on behalf of the Municipality will incorporate accessibility criteria and features when developing specifications and/or procuring goods and services, except where it is not practical to do so. If it is not practicable to incorporate accessibility criteria and features when procuring goods or services, an explanation shall be provided.

Insurance

The successful Proponent shall, at its own expense, obtain and maintain until the termination of the contract, and provide the Municipality with evidence of:

Comprehensive general liability insurance on an occurrence basis for an amount not less than Two Million (\$2,000,000) dollars and shall include “The Corporation of the Municipality of Greenstone” as an additional insured with respect to their operations, acts and omissions relating to its obligations under this Agreement, such policy to include non-owned automobile liability, personal injury, broad form property damage, contractual liability, owners' and contractors' protective, products and completed operations, contingent employers liability, cross liability and severability of interest clauses.

Automobile liability insurance for an amount not less than Two Million (\$2,000,000) dollars on forms meeting statutory requirements covering all vehicles used in any manner in connection with the performance of the terms of this Agreement.

Professional Liability (Contractor): The successful Proponent shall carry insurance covering the work and services described in this agreement. Such policy shall provide coverage for an amount not less than Two million (\$2,000,000) dollars. The Owner will not accept an agreement, which limits the liability of the Proponent to the amount of its liability insurance coverage.

The policies shown above will not be cancelled or permitted to lapse unless the insurer notifies the Municipality in writing at least thirty (30) days prior to the effective date of cancellation or expiry. The Municipality reserves the right to request such higher limits of insurance or other types of policies appropriate to the work as the Municipality may reasonably require.

The successful Proponent shall not commence work until evidence of insurance has been filed with and approved by the Municipality. The successful Firm shall further provide that evidence of the continuance of said insurance be filed at each policy renewal date for the duration of the contract.



Certificates Required (From Successful Proponent Only)

Prior to the commencement of any work under this contract, the successful Proponent will file with the Municipality:

- Criminal Record Check(s) (if required)
- WSIB Clearance Certificate
- Certificate of Insurance listing “The Corporation of the Municipality of Greenstone” as Additional Insured
- A fully executed Declaration (provided by the Municipality) affirming compliance with the most current Integrated Accessibility Standards Regulation specifically the sections(s) pertaining to Training of Staff.
- Prequalification Questionnaire as per the Municipality’s Health & Safety Policy

Evaluation

Proposals will be evaluated by the Municipality utilizing the following criteria/scoring:

Experience - The respondent’s experience will be evaluated based upon history of successfully providing similar services. References may be contacted to verify satisfactory performance on similar projects.	30%
Proposed Approach - The respondent will be evaluated based upon the proposed creative approach to the project, including work plan/timelines, and deliverables.	30%
Proposed Annual Lease Fee – Fee payable in monthly installments over the course of the operating season. Fee stated shall apply to the 2023 operating season.	40%

Upon selection of the finalist, the Municipality may, if necessary, begin scope clarifications, draft contract revisions, and final price negotiations. Should the negotiations fail to result in an executed contract with the preferred respondent, the Municipality of Greenstone may, in its sole discretion, elect to terminate negotiations with the preferred respondent and begin negotiations with the second most preferred respondent (and so on) or cancel the procurement process. Prior to commencing any work, the successful respondent will be required to enter into a contract with the Municipality. Price adjustments to reflect process and/or scope modifications may be negotiated after selection by the Municipality.



Scope of Work

The Municipality's intent of this RFP is to solicit Proposals from Vendors who have the necessary qualifications and experience to complete the Scope of Work described herein. The Proposal should be clear, detailed, specific, and completed and submitted in the format described in Submission Requirements (page 14). The Municipality reserves the right to amend the scope as necessary prior to the RFP closing date.

Riverview Campground is a small park that serves both local and broader demand for RV/trailer camping opportunities. It is the goal of the Municipality to engage a Park Operator to facilitate the continued operation of the campground and provide a positive experience for visitors.

Lease Opportunity

Proponents are asked to propose an annual lease rate for the premises, in exchange for 100% of the revenue generated by Riverview Campground. The Park Operator will be permitted use of all of the park land owned by the Municipality of Greenstone or on loan to the Municipality, excepting that any additional equipment required for the operation of the park shall be provided by the Lessee at their expense. The relationship between the Municipality and the Park Operator will be set out by the binding contract; the Park Operator (the Contractor) will be expected to develop a harmonious relationship with Municipal Parks & Recreation staff in the provision of recreational services.

Historically the campground operating contract has been well attended which leads us to expect similar trends for the upcoming camping season. In order to promote continued interest among Contractors, the Municipality will waive rental fees due to circumstances that would cause the closure of the campground for health and safety reasons, such as Covid-19 restrictions, for the applicable period.

The campground season for all municipal campgrounds in Greenstone is from the May long weekend through to the Labour Day weekend in September. Any extension of the operating season must be approved by the Municipality.

The required Terms of Service are as follows:

Rent Deposit & Revenue

- a. The Park Operator shall pay one month's rent on the first day of the operating season and pay on the same day for each and every month of the operating season thereafter (pro rates as cost per day).
- b. A FIVE HUNDRED DOLLAR (\$500.00) refundable clean up deposit is required of the Park Operator upon signing of the lease agreement. Thereafter, this deposit



shall be provided annually, prior to each operational season, for the duration of the contract term. Clean up at the end of the operational season must be to the satisfaction of the Manager of Parks & Recreation. The \$500.00 deposit in whole or in part may be used to cover costs associated with the necessary clean up, at the discretion of the Manager of Parks & Recreation.

- c. It is understood that all fees collected during the term of this lease shall be the property of the Park Operator. Municipal Park fees are determined solely by the Municipality via Council Resolution. The 2022 Park Fee Schedule (Bylaw 22-23) can be referenced in Schedule C. Renewal of the fee schedule will be conducted by the Municipality.

Campsite Bookings

- d. The Park Operator shall manage campsite bookings and fee collection for the campsites and parking. All financial transactions shall be recorded in a format acceptable to the Municipality, as part of the reporting requirements of the agreement. All fees will be set by the Municipality.

Operations

- e. The Park Operator shall ensure campsite facilities are in a safe and fully operational condition and campers are following the campground Rules and Regulations as defined by the Municipality.
- f. Hours of operation shall be flexible in order to meet the demands of campground usage. The Park Operator shall be contactable 24/7 and be capable of meeting service demands in a timely and professional manner.
- g. Park staff shall wear an identifiable bright coloured shirt or vest during regular hours of operation. PPE must be worn as required as per OHS and applicable regulations.
- h. Ensure washrooms buildings are in good working order, clean and presentable for campground users to meet service demand and the expectations of the Municipality. The Park Operator shall be responsible for the supply and distribution of cleaning supplies and paper products. Access to washroom facilities (coded entry) will be managed by the Park Operator in coordination with the Manager of Parks and Recreation.
- i. Greenspaces in all areas of the campground shall be maintained by the Park Operator. Regular lawn cutting (from the gatehouse through to the nature trail entrance) is required. Lawn maintenance equipment will not be provided to the Park Operator by the Municipality.



Maintenance

- j. The Park Operator shall execute all minor repairs up to \$500 at their expense. Minor repair examples are a leaky tap, or a clogged toilet. The Park Operator shall inform the Manager of Facilities of requirements, who may at the Municipality's discretion apply an alternative solution(s).
- k. Any major repair such as replacement of a fuse panel, or a fixture must be done under the direction of the Manager of Facilities and will be coordinated directly by and at the expense of the Municipality.
- l. The Park Operator shall allow the Municipality and/or its agents and contractors to: perform scheduled repairs and renovations, utilize the park area as may be reasonably necessitated to affect renovations and repairs to other areas of the park; and/or suspend this lease in the event of an emergency situation.

Conditions

- m. By entering into an agreement with the Municipality, the Park Operator shall:
 - o Not assign or sublet without leave.
 - o Not carry on any business that shall be deemed a nuisance on said premises.
 - o Ensure that any alterations or renovations to the existing park area are first approved by the Municipality.
 - o Obey and conform to all other By-Laws of the Municipality of Greenstone and any and all additional regulatory provisions whether Provincial or Federal, affecting use and occupation of said premises.
 - o Comply with all fire, labour, and health & safety regulations.
 - o Be aware that the Municipality may terminate this contract forthwith for any reason.

Municipality of Greenstone Responsibilities

The Municipality will be responsible for the following:

- o Setting the Campsite & Parking Fees
- o Setting the Campground Rules and Regulations
- o Utilities and Major repairs over \$500
- o Determining the Season Start and End dates



Personnel

The Park Operator shall supply all the personnel and staff necessary to provide high quality, friendly and helpful service to the public at regular times at the campground. The Park Operator will be the “Employer of Record” and will be responsible for any payments to CRA and all other employer requirements. The Municipality will require a Vulnerable Sector Check issued by the OPP for each staff member with on site duties, in accordance with municipal policy.

Emergency Management

The Park Operator shall provide emergency procedures prior to the opening of the campground, for the Campground operation, including, but not limited to, the following:

- o Initial response to nuisance fires
- o First aid;
- o Problem animals;
- o Severe weather, e.g. flood
- o Public control problems;
- o After Hours emergencies
- o Emergency communications; and,
- o Response to health advisories.

Any emergency event must be reported to the Manager of Parks & Recreation no later than 24 hours after the event.

Reporting

Within two months following the end of the operating season, the Park Operator will be required to submit a detailed annual report summarizing the activities for the operating season, including discussion on possible improvements, upgrades and suggested capital projects to enhance the campground, along with other information deemed necessary by the Park Operator. The report must also include visitor statistics using the format provided in Schedule D, a record of complaints, and a financial summary of revenues and expenses. The information provided will assist the Municipality in evaluating Riverview Campground with respect to the broad objectives of recreational service delivery by the Municipality.



Submission Requirements

Each Proposal must be arranged as follows:

Title Page: Showing the closing date and time, proponent name, address, and contact persons.

Mandatory Submittal Form: The submittal form (Schedule B) must be fully completed and signed.

Letter of Introduction: One page, introducing the proponent and signed by the person(s) authorized on behalf and to bind the proponent to statements made in response to this RFP.

Proposal: Respondents should provide the Municipality with an overview of the qualifications and proposed approach the Respondent brings to the project. Proposals shall provide the following information and be organized into sections that include, at a minimum, the following:

- a. Cover letter - The cover letter (maximum one (1) page) must provide the name, address, telephone, as well as the email address of the respondent.
- b. Statement of Experience/References - Respondents shall demonstrate their ability to undertake the duties by providing details about their experience in the operation of a campground facility or other related operation. Respondents shall provide convincing evidence that they are best suited, qualified and dedicated to fulfill the role of the Riverview Campground Park Operator. The Municipality reserves the right to conduct an independent investigation of the respondent's experience by contacting project references, accessing public information, or contacting independent parties. Additional information may be requested during the evaluation of qualifications.
- c. Corporate Profile – Respondents shall include a description of the Park Operator (firm, individual, etc.) that will serve as the contracting party and any additional staff members that will work at the Riverview Campground.
- d. Proposed Approach - In this section, respondents will detail their approach to providing the service requested by the Municipality. The approach will outline in detail, a plan to operate Riverview Campground which will include a schedule of daily, monthly, and seasonal operations that meet the scope described in this RFP, and will explain how Riverview Campground will be efficiently, effectively and safely operated to meet all operational and customer service standards.
- e. Annual Lease Rate – Excluding refundable deposit fees, Respondents shall propose a rental amount (Canadian dollars), excluding any taxes, payable to the Municipality of Greenstone on a monthly basis throughout the duration of each campground operating season, for the Initial Operating Term (2023). Respondents shall indicate their interest in the agreement renewal terms made available through this RFP.



Attachments

- Schedule A: Site Map
- Schedule B: Mandatory Submittal Form
- Schedule C: By-law 22-23 (2022 Park Fee Schedule)
- Schedule D: Visitor Statistics Record

Closing Details

Questions can be addressed to:

Brian Aaltonen, Director of Public Services
Telephone: 807-854-1100 Ext 2060
Email: brian.aaltonen@greenstone.ca

All clarification requests are to be sent in writing or via e-mail to the individual mentioned above. No clarification requests will be accepted by telephone.

Amendments or changes to this RFP prior to the closing date and time stated herein will only be in the form of written addenda. Any Addenda will be distributed through www.greenstone.ca. It is the Proponent's sole responsibility to check this Web Site regularly to inform itself of any posted Addendum. The Municipality makes no promise or guarantee that addenda will be delivered by any means to any Proponent. By submitting a proposal submission in response to this RFP, the Proponent acknowledges and agrees that addenda shall only be posted on www.greenstone.ca and it is the sole responsibility of the Proponent to check this Web Site for said addenda.

Submissions must be received via email or by mail or courier no later than 4:00 pm EST on TUESDAY, MARCH 7, 2023, as per instructions on the RFP cover page.

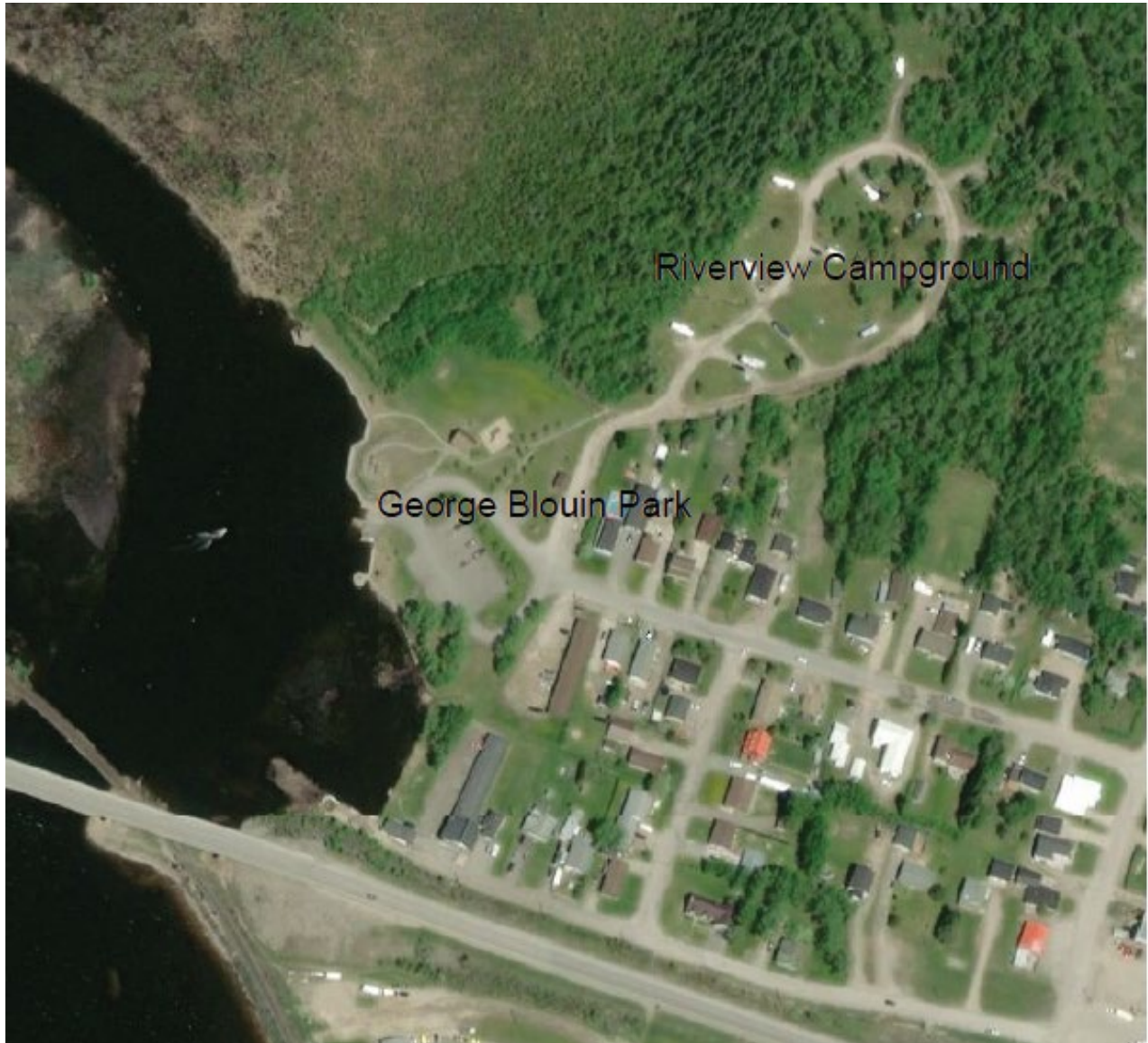
Deadline for questions no later than 4:00 p.m. EST on: MONDAY, FEBRUARY 27, 2023

Submissions received after the above time will be considered late. Late submissions will be returned unopened.



SCHEDULE A

Site Map



Riverview Campground is accessible via George Blouin Park in the community of Longlac. Highway 11 is visible as the roadway crossing the waterbody (Long Lake south of the bridge and Kenogami River inlet north of the bridge).



SCHEDULE B

MANDATORY SUBMITTAL FORM

(This **FORM must be** completed and returned with the Submitted Proposal)

Proponent Covenant:

I/We the undersigned authorized signing officer of the Proponent, hereby declare that no person, firm or corporation other than the one represented by the signature below, has any interest in this submission.

I/We further declare that all statements, schedules and other information provided in this submission are true, complete and accurate in all respects to the best knowledge and belief of the Proponent.

I/We further declare that this submission is made without collusion, connection, knowledge, or comparison of figures or arrangement with any other company, firm or persons making a submission and is in all respects fair.

I/We understand that this may result in the rejection of our submission if this declaration is found to be untrue.

I/We have received, allowed for and included as part of our submission all issued Addenda.

I/We have received _____ (state number) addenda.

PRINT LEGAL NAME OF FIRM

MAILING ADDRESS

CITY

PROVINCE

POSTAL CODE



NAME OF CONTACT PERSON (PRINT)

PHONE NUMBER

FAX NUMBER

CELLULAR NUMBER

EMAIL ADDRESS

SIGNATURE OF AUTHORIZED OFFICIAL

NAME OF AUTHORIZED OFFICIAL (PRINT)

DATE

Use this mailing label to identify the submitted Proposal:

From:

Ph:

Municipality of Greenstone
P.O. Box 70
1800 Main St
Geraldton ON P0T 1M0
Attention: Kristina Miousse, Clerk

PROPOSAL # _____

CLOSING DATE



SCHEDULE C

Bylaw 22-23 Park Fees

Schedule "F" By-Law
22-23 2022 Rates

ACTIVITY OF SERVICES					
Park Fees					
	Riverview Campground Longlac 2022	MacLeod Provincial Park Geraldton 2022	Cordingley Lake Campground Nakina 2022	Poplar Lodge Park Beardmore 2022	HST Extra
DAILY					
Non-electrical Site		\$ 34.25	\$ 34.25	\$ 34.25	Yes
Electrical Site	\$ 38.75	\$ 38.75	\$ 38.75	\$ 38.75	Yes
Full Service Site (electrical/water/sewer)	\$ 48.98				Yes
Daily Vehicle Permit - after 4:00 p.m.		\$ 10.84			Yes
Additional Vehicle	\$ 9.00	\$ 9.00	\$ 9.00	\$ 9.00	Yes
DAILY SENIORS (65 and OVER)					
Non-electrical Site		\$ 27.40	\$ 27.40	\$ 27.40	Yes
Electrical Site	\$ 31.00	\$ 31.00	\$ 31.00	\$ 31.00	Yes
Full Service Site (electrical/water/sewer)	\$ 34.96				Yes
Daily Vehicle Permit - after 4:00 p.m.		\$ 8.63			Yes
Additional Vehicle	\$ 7.40	\$ 7.40	\$ 7.40	\$ 7.40	Yes
DAILY PERSON WITH DISABILITIES					
Non-electrical Site		\$ 17.13	\$ 17.13	\$ 17.13	Yes
Electrical Site	\$ 19.38	\$ 19.38	\$ 19.38	\$ 19.38	Yes
Full Service Site (electrical/water/sewer)	\$ 23.85				Yes
Daily Vehicle Permit - after 4:00 p.m.		\$ 5.31			Yes
Additional Vehicle	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00	Yes
WEEKLY					
Non-electrical Site			\$ 155.93	\$ 155.93	Yes
Electrical Site	\$ 175.53		\$ 175.53	\$ 175.53	Yes
Full Service Site (electrical/water/sewer)	\$ 216.50				Yes
MONTHLY					
Non-electrical Site			\$ 430.31	\$ 430.31	Yes
Electrical Site	\$ 514.82		\$ 514.82	\$ 514.82	Yes
Full Service Site (electrical/water/sewer)	\$ 631.97				Yes
SEASONAL					
Non-electrical Site		\$ 1,097.45		\$ 1,097.45	Yes
Electrical Site	\$ 1,312.79	\$ 1,312.79		\$ 1,312.79	Yes
Full Service Site (electrical/water/sewer)	\$ 1,689.91				Yes
Summer Vehicle Permit (set by Ontario Parks)		\$ 75.00			Yes



SCHEDULE D

Visitor Statistics Record

The following visitor information is to be tabulated:

- Date
- Home Town
- Number of People
- Length of Stay
- Purpose of the Visit
- Additional Comments
- Time of Arrival