



MUNICIPALITY OF  
**GREENSTONE**

# REQUEST FOR TENDER

## NAKINA WPCP AND LONGLAC WPCP - WASTEWATER DECHLORINATION PROJECT

ISSUE DATE: **WEDNESDAY, JAN 18, 2023**

MANDATORY SITE MEETINGS: **MONDAY, JAN 30, 2023**

DEADLINE FOR ENQUIRIES/CLARIFICATION: **FRIDAY, FEB 03, 2023 at 3:00 p.m. EST**

DEADLINE FOR POSTING ADDENDUMS: **FRIDAY, FEB 10, 2023 at 1:00 p.m. EST**

TENDER SUBMISSION DEADLINE: **MONDAY, FEB 20, 2023 at 3:00 p.m. EST**

RETURN TO:

**RFT PS-2023-01**

Municipality of Greenstone

1800 Main Street

PO BOX 70,

Geraldton, ON P0T 1M0

Attn: Kristina Miousse, Interim Clerk



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## Introduction

The Municipality of Greenstone is seeking sealed tenders for works that will enable wastewater dechlorination before discharge to the environment at both the Nakina Water Pollution Control Plant (WPCP) and the Longlac WPCP. Nakina WPCP is located at 413 River Road in Nakina, Ontario. Longlac WPCP is located at 181 Centennial Drive in Longlac, Ontario.

At Nakina WPCP, following chlorination in the chlorine contact tank, the effluent is discharged to a manhole on-site from where it flows to its outfall through a 16" insulated sclearpipe. At Longlac WPCP, two carousel-type treatment systems operate in parallel and each include a chlorine contact chamber in their structure from which the effluents are discharged to their outfall in a ditch connected to the Making Ground River.

At both sites, the works involve the addition of a packaged calcium thiosulfate dosing system in the existing service building, rehabilitation of the room that will house the chemical dosing system, a chemical dosing line, a dechlorination contact chamber with perforated baffles, and tie-ins for the new pipes that will route flows to and from the dechlorination contact chamber. Qualified contractors are invited to submit a lump sum bid for the project.

## Community Background

The Municipality of Greenstone was created on January 1, 2001, by the amalgamation of the former Town of Geraldton, the Town of Longlac, the Township of Nakina and the Township of Beardmore, and an extensive area of unincorporated territory including Caramat, Jellicoe, MacDiarmid and Orient Bay.

- Greenstone is located in the District of Thunder Bay and is 3,172 sq. km (1224 sq. mi) making it one of the largest incorporated municipalities in Canada.
- The Greenstone area is home to several First Nation communities – Aroland, Ginoogaming, Long Lake 58, Bingwi Neyaashi Anishinaabek, Biinjitiwaabik Zaaging Anishinaabek, and Animbiigoo Zaagi'igan Anishinaabek.

The local economy was built on a history of forestry and mining. The historic mines of the area largely ceased operations by 1970. Since the downturn of the forest industry in northwestern Ontario, Greenstone saw the closure of local mills and a declining population base. Currently we have seen a resurgence as we now have two sawmills in operation and there is potential for a new gold mine. Currently home to approximately 4,636 residents, estimates forecast the population to increase as new mining and tourism opportunities in the area are developed.



## Definitions

**Proponents(s)/Bidder(s)/Contractor(s):** means all persons, partnerships or corporations who respond to this Request for Tender and includes their heirs, successors, and permitted assigns.

**Municipality/Owner:** means The Corporation of the Municipality of Greenstone.

**Contract:** means the agreement to be entered into between the Successful Proponent and The Municipality with respect to the supply of the Goods and or Services. It shall be based upon this Request for Tender, with any agreed upon amendments, and shall include any plans and specifications and will be held to cover the supply of any and all work, labour, implements and materials that could be reasonably required to properly and satisfactorily supply the Goods or Services.

**Contract Administrator:** means the person, partnership, or Corporation designated by the Owner to be the Owner's representative for the purposes of this contract.

**Request for Tender:** means this Request for Tender (RFT) document including all schedules, parts and attachments, as issued by The Municipality, including any addenda or amendments made to it after initial issue.

**May:** Used in this document denotes permissive.

**Must/Shall/Will:** Used in this document denotes imperative.

**Successful Bidder/Proponent/Contractor:** means the Proponent/Contractor/Bidder whose RFT submission is/are accepted and who has/have agreed to supply the Goods and/or Services as outlined herein.

## Late Submissions

Submissions received after the deadline will not be considered. The Municipality will assume no responsibility for submissions that do not arrive by the specified closing date and time. Late submissions will be returned unopened to the Proponent.

## Grounds for Disqualification of Submission

The Municipality will disqualify or deem submissions non-compliant for the following reasons, unless otherwise noted in this document:



- Failure to submit documents in accordance with the closing date and time or any subsequent addenda.
- Failure to complete, sign and return the Mandatory Submittal Form included as Schedule “E”
- Failure to comply with any of the mandatory requirements.
- Failure to meet the requirements contained within By-Law 17-23 Procurement of Goods and Services.

## **Acknowledgement of Addenda**

Any and all changes will be issued in the form of a written addendum. If addenda are issued, their receipt is to be acknowledged by the Proponent in the Mandatory Submittal Form (Schedule E). The Municipality will assume no responsibility for oral instructions or suggestions.

## **Review of Requirements**

All Proponents should carefully review this solicitation for defects or questionable matter. Comments or the need for clarification or questions must be directed through the contact person named within this document. Protests based on any omission or error, or on the content of the solicitation, will be disallowed if these faults have not been brought to the attention of the Municipality as per the terms set out in this Request.

## **Freedom of Information**

All Proposals submitted to the Municipality will become the property of the Municipality, and are subject to the provisions of the *Municipal Freedom of Information and Protection of Privacy Act*.

This will confirm that the Municipality will not use/disclose the information provided, without proper authorization, and will keep the information in a physically secure location to which access is given only to staff requiring access.

Bidder names and tendered amounts will be publicly disclosed.

## **Indemnity**

The successful Proponent shall indemnify and hold the Municipality harmless from and against any liability, loss, claims, demands, costs and expenses, including reasonable legal fees, occasioned wholly or in part by any acts or omissions either in negligence or in nuisance



whether wilful or otherwise by the Proponent, its agents, officers, employees or other persons for whom the Proponent is legally responsible.

### **The Municipality Reserves the Right to:**

- Make public the names of any or all Proponents and tender amounts
- Inspect the Proponent's facility and to perform such investigations as may be deemed necessary to ensure that competent personnel and management and suitable equipment/material will be used in the performance of this contract
- Without prejudice, reject any or all tender submissions and to determine, in its own best judgement, the firm best qualified to undertake this contract
- Waive formalities and accept a tender submission which substantially comply with the requirements of this RFT
- Unless it otherwise states, to reject any and all tender submissions in whole or in part; to waive technical defects, irregularities and omissions and to negotiate minor changes, if in so doing, the best interest of the Municipality will be served
- Make changes, including substantial changes, to this RFT provided that those changes are issued by way of addenda in the manner set out in this RFT
- Select any Proponent other than the Proponent whose tender submission reflects the lowest cost
- Negotiate minor changes with the Proponent that presents the most attractive tender submission
- Request written clarification or the submission of supplementary written information in relation to the clarification request from any Proponent and incorporate a Proponent's response to that request for clarification into the tender submission.
- Verify with any Proponent or with a third party any information set out in a submission
- Disqualify any Proponent whose submission contains misrepresentations or any other inaccurate or misleading information
- Disqualify any Proponent who has engaged in conduct prohibited by this RFT
- Terminate the contract without notice if due to non-performance and unsatisfactory service and unsatisfactory product performance
- Call in alternate services if the Proponent/contractor is unable to provide the service when it is requested
- Cancel the project without cause and without incurring any liability whatsoever if deemed in the best interest of the Municipality to do so
- Cancel this RFT process at any stage and, if required, issue a new RFT for the same or similar deliverables
- In its discretion, take any one or more of the following steps:



- Independently consider, investigate, research, analyze, request or verify any information or documentation whether or not contained in any Proposal
- Conduct reference checks relevant to the Project with any or all of the references cited in a submission, or with any other person not listed in a submission, to verify any and all information regarding a Proponent, including its directors, officers and key individuals
- Conduct any background investigations that it considers necessary in the course of the Competitive Selection Process
- By submitting its offer, the Proponent authorizes the collection of information by the Municipality
- Assess a Proponent's submission on the basis of:
  - The Proponent's past performance on previous contracts awarded by the Municipality
  - The information provided by a Proponent pursuant to the Municipality exercising its clarification rights under this RFT process
  - Other relevant information that arises during this RFT process.

The Municipality is not responsible for any costs incurred by the Proponents in the preparation of their response to the Tender call.

This is an invitation for Tender.

## **Accessibility for Ontarians with Disabilities**

The Proponent shall comply with the provisions of the *Accessibility for Ontarians with Disabilities Act, 2005*, and the Regulations there under with regard to the provision of its goods, services or facilities to persons with disabilities. The Proponent acknowledges that pursuant to the *Accessibility for Ontarians with Disabilities Act, 2005*, the Municipality must, in deciding to purchase goods or services through its procurement process, consider the accessibility for persons with disabilities to such goods or services.

Prior to the commencement of any work, the successful contractor/consultant shall furnish evidence of compliance with the most current Integrated Accessibility Standards Regulation specifically the section(s) pertaining to Training of Staff.

Agents or Consultants acting on behalf of the Municipality will incorporate accessibility criteria and features when developing specifications and/or procuring goods and services, except where it is not practical to do so. If it is not practicable to incorporate accessibility criteria and features when procuring goods or services, an explanation shall be provided.





## Insurance

In accordance with CCDC 41 Insurance Requirements. See Schedule “A”.

## Contract

It is the intent the final contract will be executed via a CCDC 2, Stipulated Price Contract, 2020. See Schedule “A”.

The Municipality anticipates the award of the contract in mid-April for project completion this construction season.

It is understood that the Contractor, by executing the Contract, unequivocally acknowledges that it is the “constructor” within the meaning of the OHSA and amendments thereto, as applicable to the scope of work outlined in the Bid Document and Contract, with complete control for health and safety matters over all persons who may be present at the site, whether such persons are members of the Contractor’s own forces, employees of the Municipality or OCWA, utility companies or other sub-contractors or are third parties present at the site.

**The Municipality of Greenstone or OCWA shall not be the constructor and the Contractor hereby confirms that it has assumed such responsibility as the constructor for all purposes.**

## Interpretation of Estimates

Quantities indicated are estimates only and shall be used as a basis for calculation upon which the award of the contract will be made. They are not guaranteed to be accurate and are subject to vary either upwards or downwards, without penalty to the Municipality.

## Warranty Holdback and Payment

Payments to the Contractor, holdbacks and their release, and certificate of substantial performance and completion under a Contract shall be in full compliance with the provisions of the *Construction Act, R.S.O. 1990* (the “Act”), if applicable, and will be subject to the statutory holdback requirements of 10% of such legislation.

All holdbacks shall be held in accordance with the provisions of the Act and will be applied to each payment based on the completed work as certified by the Engineer in a payment certificate.



The holdback period shall commence on the date the Certificate of Substantial Performance is published in the Daily Commercial News. The Contractor shall provide a Statutory Declaration as detailed in this section prior to the holdback release.

The release of any holdback is subject to a satisfactory sub search of title by the Municipality to confirm that no liens have been registered on title.

As additional requirements for release of any finishing construction lien holdback, the *Contractor* shall submit the following documentation:

- .1 *Contractor's* written request for release of holdback, including a declaration that no written notices of lien have been received by it.
- .2 *Contractor's* Statutory Declaration CCDC 9A-2018.
- .3 evidence of compliance with workers' compensation/workplace safety and insurance board legislation at the *Place of the Work*".

Holdbacks during the period of maintenance shall be a minimum of three percent (3%) of the value of all the work done and material furnished, subject to the provisions of the Construction Act.

The Municipality of Greenstone shall not pay interest on the amount of the holdback retained during the period of maintenance.

The three percent (3%) Maintenance holdback will be released upon application under the following conditions:

- a. All applicable Final Acceptances have been received from the Engineer, Owner and appropriate municipal authorities and agencies.
- b. The 12 month guarantee maintenance period after Substantial Performance has expired.
- c. All applicable forms of release have been submitted, signed and accepted by the Owner and Engineer.

Where the Contractor is required to perform changed or additional Work, resulting in an adjustment to the Contract Price, and provided that the parties do not agree to value the changed or additional Work on a lump sum basis, the Contractor's percentage fee shall be as follows:

- .1 Contractor's fee on its own Work: Overhead 7%, Profit 5%
- .2 Contractor's fee on Subcontractor's Work: Overhead 5%, Profit 5%



.3 Subcontractor's mark up on Subcontractor's Work: Overhead 7%, Profit 5%

Overhead percentage identified above includes, without limitation, all site and head office overheads including insurance and bonding, associated travel costs, financing costs including holdback, bonding and insurance costs, the salaries of superintendents, engineer, timekeepers, accountants, clerks, watch persons and all other site supervision staff above foreperson employed directly on the *Work*, co-ordination with other trades affected, use of temporary offices, sheds and other general temporary site support facilities and all utilities used therein and licenses and permits, except when these are special for particular items or *Work*.

## **Bonding**

A 10% Bid Bond is to be provided with the submission.

An Agreement to Bond is to be provided for Performance, Labour and Materials in the amount of 50% total bid price.

(Note, final Performance, Labour and Material Bond amount will be determined based on final award total.)

## **Certificates Required (From Successful Proponent Only)**

Prior to the commencement of any work under this contract, the successful Proponent will file with the Municipality:

- A Certificate of Insurance, "The Corporation of the Municipality of Greenstone" must be listed as an Additional Insured:
  - Commercial General Liability \$ 2 Million;
  - Automobile \$ 2 Million;
- Environmental Liability/Contractor Pollution Liability (CPL) - \$1 millionA WSIB Clearance Certificate

No purchase order will be issued until all stated requirements have been satisfied.



## Confidentiality, Withdrawal of Proposal, Disqualification of Bidders, Errors and Corrections, Acceptance or Rejection of Proposal

Refer to the Procurement By-law (By-law 17-23), posted on the municipal website at <http://www.greenstone.ca/content/bid-opportunities-rfq-tenders-rfp>  
Alternatively contact the Municipal Clerk (Tel: 807-854-1100 ext. 2059).

### Scope of Work

The intent is for the selected proponent to undertake the following upgrades.

#### NAKINA WPCP:

- Rehabilitation of Chlorine and Chemical Storage rooms with a new exhaust fan and air intake, both complete with weatherhood and backdraft damper.
- New packaged chemical dosing system for calcium thiosulfate which includes: two dosing pumps (1 duty, 1 standby), all accessories (pump panel, drip pan, pressure relief valves, pressure gauge, backpressure valve, isolation valves, calibration column, PVC fittings and tubing, terminal box with 4-20 mA analog input for speed control, flow switch, discharge tubing), a calcium thiosulfate storage tank (60L tote barrel) with a secondary containment basin, and a backpressure valve at the dosing point.
- New dechlorination contact chamber with three perforated baffle plates installed in series, an FRP tank cover, and an ORP analyzer at its outlet.
- New chemical dosing line from the pump panel to the dosing point above the weir at the outlet of the chlorine contact tank. Chemical dosing line is contained within a 50mm PVC conduit from the point it exits the building to the dosing point.
- New pipe tie-in at the outlet of the chlorine contact tank to connect it to the new dechlorination contact chamber.
- New pipe from the outlet of the new dechlorination contact chamber to its tie-in location in the existing manhole.

#### LONGLAC WPCP:

- Rehabilitation of Chlorination Area and Storage Room including walls and ceiling (asbestos abatement procedures to be followed per Designated Substances Survey results) as well as new intake and exhaust passive ventilation ducts, both complete with weatherhood and screen.
- New packaged chemical dosing system for calcium thiosulfate which includes: two dosing pumps (1 duty, 1 standby), all accessories (pump panel, drip pan, pressure relief valves, pressure gauge, backpressure valve, isolation valves, calibration column, PVC fittings and



tubing, terminal box with 4-20 mA analog input for speed control, flow switch, discharge tubing), a suction lance with 2-stage level switch for connection to the calcium thiosulfate delivery drum, and a backpressure valve at the dosing point.

- New dechlorination contact chamber with three perforated baffle plates installed in series, an FRP tank cover, a one-impeller overhead mixer, and an ORP analyzer at its outlet.
- New chemical dosing line from the pump panel to the dosing point at the inlet of the new dechlorination contact chamber. Chemical dosing line is contained within a 50mm PVC conduit from the point it exits the building to the dosing point.
- New pipe tie-in at the outlet of each chlorine contact chamber to connect it to the new dechlorination contact chamber.
- New pipe from the outlet of the new dechlorination contact chamber to its outfall in the same ditch as the existing outfalls.

Should any work or materials be required which are not detailed in the drawings or specifications (see Schedules J, K, L, and M), either directly or indirectly, but which are nevertheless necessary for the proper carrying out of the intent hereof, the Contractor is to understand the same to be implied and required, and shall perform all such work and furnish any such material as fully as if they were particularly delineated or described. The Designated Substances Survey (DSS) report (Schedule G) and geotechnical investigation reports (Schedules H and I) performed for each site are part of the project background information.

No after claim will be allowed or entertained for obstructions or work necessary to fully complete the work whereon said Contractor made tender.

## Site Visit

A mandatory site visit to inspect the service building and the WPCP site will be held on the following dates for:

- Nakina WPCP: 11AM on Jan 30, 2023
- Longlac WPCP: 1:30PM on Jan 30, 2023

## Supervision

The Contractor shall provide all necessary supervision and appoint a competent representative who shall be in attendance at the place of the Work while work is being performed.

The appointed representative shall be competent with respect to the Occupational Health & Safety Act, R.S.O. 1990, c.0.1.



The appointed representative shall represent the Contractor at the place of the Work. Information and instructions provided by the Contractor Administrator to the appointed representative shall be deemed to have been received by the Contractor.

## **Progress Claims and Completion**

The Contractor shall commence the work immediately upon receiving notice of award of the contract and shall complete the work in accordance with the specifications within a reasonable period.

Monthly progress payment draws are to be provided to the Municipal Project Administrator for review, approval and submission for payment. Payment will be net 28 days.

## **Warranty**

The warranty period under the Contract shall expire two (2) years from the date of final inspection of the work. For Work undertaken during the Warranty Period, the Contractor shall extend the guarantee on replaced parts and workmanship for a period of one (1) year from the date of acceptance of the replacement parts and workmanship.

## **Defective Work**

Incorrectly fabricated, misplaced or omitted components will be considered defective Work. Should a Contract Administrator's independent inspection and testing company find defective Work or otherwise unacceptable Work, the Contractor shall pay for all costs of retesting, redesign, corrective measures and all related expenses. In addition, costs mutually agreed to by both the Owner and the Contractor, acting reasonably, incurred by the Owner for additional testing, inspection, review and redesign of defective Work will be deducted from the Contract Price.

The Contractor shall rectify, in a manner acceptable to the Owner, all defective work and deficiencies throughout the Work, whether or not they are specifically identified by the Owner or the Contract Administrator.

The Contractor shall prioritize the correction of any defective work, in the sole discretion of the Owner, adversely affects the day-to-day operations of the Owner.



The Contractor shall provide a competent representative to be constantly on site during all working hours and ongoing throughout the execution of the works required by the Contract. The Contractor's representative shall, at all times, be in full control and be responsible for all activities and all phases of work including those portions of the works performed by sub-contractors.

## **Contractor's Understanding**

It is understood and agreed that the Contractor has by careful examination, satisfied itself as to the nature and location of the work, the quality and quantity of materials to be encountered, the character of equipment and facilities needed in the completion of the work.

## **Work Delays**

If the Contractor is delayed in the performance of the work by labour disputes, strikes, lock-outs (including lock-outs decreed or recommended for its members by a recognized contractors' association, of which the Contractor is a member or to which the Contractor is otherwise bound), fire, unusual delay by common carriers or unavoidable casualties, or without limit to any of the foregoing, by a cause beyond the Contractor's control, then the Contract Time shall be extended for a reasonable time as determined in consultation with the Contractor. The extension of time shall not be less than the time lost as the result of the event causing the delay, unless the Contractor agrees to a shorter extension. The Contractor shall not be entitled to payment for costs incurred by such delays unless such delays result from actions by the Owner.

If the progress of the work is not sufficient to permit completion of the work by the Contractor, working a normal number of hours each day or week on a single daylight shift basis, it is expected that additional and/or augmented daylight shifts will be required throughout the life of the Contract to the extent deemed necessary by the Contractor to ensure that the work will be completed within the time limit specified in the Bid Request and Contract. Any additional costs occasioned by compliance with these provisions will be considered to be included in the prices bid for the various items of work and no additional compensation will be allowed or will be paid by the Municipality.

### **OR**

It is agreed by the parties to the Contract that if the work is not completed by the date specified, then damages will be sustained by the Municipality, and that it is and will be impracticable and extremely difficult to ascertain and determine the actual damages which the



Municipality will sustain in the event of and by reason of such delay, and the parties hereto agree that the Contractor will pay to the Municipality the sum of

\$1000\_\_\_\_\_

for each and every calendar day delay in finishing the work as required by the “Job Commencement & Completion, Schedule” section of this Bid Request. It is also agreed that this amount is an estimate of the actual damages to the Municipality that will accrue for failure to have the work completed before the required completion date.

## **Proof of Ability, Reference Forms, and Proposed Subcontractors**

Proponent is to complete the proof of ability and reference form, the individual reference and experience form, and the list of proposed subcontractors form found in Schedule F.

## **Job Commencement & Completion, Schedule**

Job commencement and completion of this contract is of the essence and is to be completed by December, 2023. The intent is for the selected proponent to undertake the works at Nakina WPCP and Longlac WPCP either sequentially in no predetermined order or concurrently while keeping the target completion date in mind. A realistic schedule presenting enough details to assess its feasibility is to be submitted as part of this tender evaluation.

## **Cleaning Up**

The Contractor shall leave the site of the work in a clean, tidy condition and completely free of any debris which may have accumulated from its construction activities.

## **Safety/Orientation**

All work performed under this contract shall be in conformity with the Occupational Health & Safety Act, 1990, c. and latest revisions thereof and with the Corporate Safety Standards and Policies of the Municipality. All persons working on the contract shall be required to wear personal safety equipment at all times.

The successful proponent is to complete and submit the Contractor Prequalification Questionnaire HS 201 F1 (Schedule D).





The successful proponent must comply with all policies and procedures of the Municipality including but not limited to:

- HS-201 Health & Safety
- HS-201 F2 Contractor Orientation
- HS-201 F3 Contractor Monitoring
- HS-201 F4 Contractor Infraction

## **Safety Regulations**

All workers on the job site must be adequately protected from the hazards to which they may be exposed.

Suitable PPE must be worn by all workers and may include, but not be limited to:

- Safety Footwear, CSA Class 1 with sole protection (“Green Patch”)
- Safety Hard Hat
- Face Shield/Safety glasses and Work Gloves (where applicable)
- Hearing Protection (where applicable)
- Safety Vests (where applicable) shall be worn, safety vests shall be reflective fluorescent and coloured blaze orange or red
- All other applicable PPE for this type of work

Failure to comply with Safety Regulations may result in the immediate cancellation of this contract.

## **Tests**

All necessary tests are the responsibility of the Contractor. Experienced personnel to be on site during start-up operations and testing. Such tests are to be at no expense to the Municipality. The only exception will be concrete testing which will be undertaken by a third party directly contracted by the Municipality.

All testing is to be completed in accordance with OPSS requirements. Copies of all test results provided to the Municipality.



## Extra Work

All extra work over and above this contract must be authorized in writing by an authorized Municipal Representative.

## Submission

Proponent to submit, in a sealed package, to the address shown on the cover page:

- One (1) original signed by an authorized representative, prominently marked “Original”
- One (1) hard copy, identical to the original, identified as “Copy”
- Schedule that clearly shows the work sequencing between the Nakina WPCP and Longlac WPCP sites
- Completion of detailed Price Submittal Form (Schedule C)
- Bid Bond
- Agreement of Bond (Performance, Labour, Material)
- Acknowledgement of addenda (if any) within the Mandatory Submittal Form (Schedule E)

## Attachments

Schedule A: CCDC 2 Stipulated Price Contract, 2020 (sample) and  
CCDC 41 Insurance Requirement, 2020 (sample)

Schedule B: Photos of Nakina WPCP and Longlac WPCP

Schedule C: Price Submittal Form

Schedule D: Contractor Prequalification Questionnaire HS 201 F1

Schedule E: Mandatory Submittal Form

Schedule F: List of Proposed Subcontractors, Proof of Ability and Reference Form, Individual Reference and Experience Form

Schedule G: Designated Substances Survey (DSS) Report for Nakina WPCP and Longlac WPCP

Schedule H: Geotechnical Investigation Report for Nakina WPCP

Schedule I: Geotechnical Investigation Report for Longlac WPCP

Schedule J: IFT Drawings for Nakina WPCP

Schedule K: IFT Drawings for Longlac WPCP

Schedule L: IFT Specifications for Nakina WPCP

Schedule M: IFT Specifications for Longlac WPCP



## Closing Details

Questions can be addressed to:

Brian Aaltonen, Director of Public Services  
Telephone: 807-854-1100 Ext 2060  
Email: [brian.aaltonen@greenstone.ca](mailto:brian.aaltonen@greenstone.ca)

All clarification requests are to be sent in writing or via e-mail to the individual mentioned above. No clarification requests will be accepted by telephone.

Amendments or changes to this RFT prior to the closing date and time stated herein will only be in the form of written addenda. Any Addenda will be distributed through [www.greenstone.ca](http://www.greenstone.ca). It is the Proponent's sole responsibility to check this Web Site regularly to inform itself of any posted Addendum. The Municipality makes no promise or guarantee that addenda will be delivered by any means to any Proponent. By submitting an offer in response to this RFT, the Proponent acknowledges and agrees that addenda shall only be posted on [www.greenstone.ca](http://www.greenstone.ca) and it is the sole responsibility of the Proponent to check this Web Site for said addenda.

**Tender submissions must be received in duplicate in a sealed envelope marked “TENDER PS-2022-06 NAKINA WPCP AND LONGLAC WPCP – WASTEWATER DECHLORINATION PROJECT” no later than 3:00 pm EST on **MONDAY, FEBRUARY 20, 2023** to:**

**Municipality of Greenstone  
P.O. Box 70  
1800 Main St  
Geraldton ON P0T 1M0  
Attention: Kristina Miousse, Interim Clerk**

**Deadline for questions no later than 3:00 p.m. EST on: **FRIDAY, FEB 03, 2023****

Submissions received after the above time will be considered late. Late submissions will be returned unopened. In-person submissions are accepted with prior notice by calling the Administration Office at (807) 854-1100.

Tenders will be opened publicly by the Clerk at 3:15 p.m. on Monday, February 20, 2023, at the Administration Office, unless the Clerk or designate acting reasonably postpones the start to some later hour. The opening shall continue once started, until the last bid is opened.

**Please Note:**



**Attendees of the Tender Opening are required to comply with the provincial COVID-19 protocols. Pending applicable Provincial restrictions, the Tender Opening will either be:**

- 1) Conducted in a designated area capable of accommodating social distancing measures.**
- 2) Conducted via livestream, the link for which will be posted on the Bid Opportunities webpage of the municipal website: <http://greenstone.ca/content/bid-opportunities-rfq-tenders-rfp>**

The Corporation of the Municipality of Greenstone will not be responsible for any submission which is lost or misplaced as a result of failure to address or seal the envelope as instructed.



## **SCHEDULE A**

### **CCDC STIPULATIONS AND REQUIREMENTS**

**CCDC 2 Stipulated Price Contract, 2020 (sample)**

**CCDC 41 Insurance Requirement, 2020 (sample)**

- Samples available from the Municipality upon request.



## SCHEDULE B

### PHOTOS OF NAKINA WPCP



**Photo 1: Service Building Interior (Chlorine Dosing System)**



**Photos 2A (left) & 2B (right): Rear of Service Building with adjacent effluent chamber (inlet-side) & same adjacent effluent chamber outlet-side**



**Photo 3: Manhole downstream of effluent chamber prior to environmental discharge**



## PHOTOS OF LONGLAC WPCP



**Photos 1A (left) & 1B (right): New dechlorination contact chamber outfall area & general area where new pipe tie-ins will be required to connect clarifier outlets (partial view can be pictured right) to new dechlorination contact chamber**





**Photo 2: Interior of Service Building (Chlorination Dosing System)**



## SCHEDULE C

### PRICE SUBMITTAL FORM

<b>Description of Work</b>	<b>Bid Price (LUMP SUM BID)</b>	<b>HST</b>	<b>Total Bid Price</b>
Nakina WPCP – Division 1			
Nakina WPCP – Division 2			
Nakina WPCP – Division 3			
Nakina WPCP – Division 5			
Nakina WPCP – Division 11			
Nakina WPCP – Division 15			
Nakina WPCP – Division 26			
Longlac WPCP – Division 1			
Longlac WPCP – Division 2			
Longlac WPCP – Division 3			
Longlac WPCP – Division 5			
Longlac WPCP – Division 11			
Longlac WPCP – Division 15			
Longlac WPCP – Division 26			
Lump Sum to cover all other requirements of the contract not specifically covered or related to preceding items but necessary to complete the works. (For the sole use and discretion of the contractor)			

Firm Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Authorized Official:

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## SCHEDULE D

### CONTRACTOR PREQUALIFICATION QUESTIONNAIRE HS 201 F1

- Posted on the Bid Opportunities webpage as Attachment for RFT PS-2022-06  
<http://greenstone.ca/content/bid-opportunities-rfq-tenders-rfp>



## SCHEDULE E

### MANDATORY SUBMITTAL FORM

(This **FORM must be** completed and returned with the Submitted Offer)

Proponent Covenant:

I/We the undersigned authorized signing officer of the Proponent, hereby declare that no person, firm or corporation other than the one represented by the signature below, has any interest in this submission.

I/We further declare that all statements, schedules and other information provided in this submission are true, complete and accurate in all respects to the best knowledge and belief of the Proponent.

I/We further declare that this submission is made without collusion, connection, knowledge, or comparison of figures or arrangement with any other company, firm or persons making a submission and is in all respects fair.

I/We understand that this may result in the rejection of our submission if this declaration is found to be untrue.

I/We have received, allowed for and included as part of our submission all issued Addenda.

**I/We have received \_\_\_\_\_ (state number) addenda.**

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**PRINT LEGAL NAME OF FIRM**

---

MAILING ADDRESS

---

CITY

PROVINCE

POSTAL CODE

---

NAME OF CONTACT PERSON (PRINT)

PHONE NUMBER

---



---

FAX NUMBER

CELLULAR NUMBER

---

EMAIL ADDRESS

---

**SIGNATURE OF AUTHORIZED OFFICIAL**

---

NAME OF AUTHORIZED OFFICIAL (PRINT)

---

DATE

Use this mailing label to identify the submitted Proposal:

From:	
<hr/> <hr/> <hr/>	
Ph:	
<hr/>	
<b>Municipality of Greenstone</b> P.O. Box 70 1800 Main St Geraldton ON P0T 1M0 <b>Attention: Kristina Miousse, Interim Clerk</b>	
<b>PROPOSAL # and TITLE</b>	<b>CLOSING DATE</b>
<hr/>	<hr/>



## SCHEDULE F LIST OF PROPOSED SUBCONTRACTORS

I/We \_\_\_\_\_

of \_\_\_\_\_

being Bidders on this RFT, propose to sublet the following portions of the works to the Subcontractors as listed hereunder, subject to the written approval of the Municipality of Greenstone.

If no Subcontractors will be used, the Bidder shall enter "NIL".

TYPE OF WORK SUBLET	SUBCONTRACTOR NAME & ADDRESS	SUBCONTRACTOR'S REPRESENTATIVE



## PROOF OF ABILITY AND REFERENCE FORM

The following form must be completed accurately and in full, using the form provided.

Name of Company:	
Address:	
Phone No:	Fax No.
Email Address:	
Contact Person:	Title:
No. of Years in Business:	No. of Employees:
Please list Professional Organizations/Associations:	
List of Services Offered by your Company:	
List the Names and Qualifications of Senior Supervisory Staff to be employed on this contract:	





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**References:**

Bidders shall list the last three projects completed of a similar nature to this Tender. A negative or poor reference or job completion may at the Municipality's sole discretion, be sufficient reasons for not awarding this Contract to a Bidder.

Reference # 1	
<b>Client Name:</b>	
<b>Contact Name:</b>	
<b>Contact Number:</b>	
<b>Date Work Undertaken:</b>	
<b>Name of Project/ Description of Work:</b>	
<b>Value: \$</b>	

  

Reference # 2	
<b>Client Name:</b>	
<b>Contact Name:</b>	
<b>Contact Number:</b>	
<b>Date Work Undertaken:</b>	





<b>Name of Project/ Description of Work:</b>	
<b>Value: \$</b>	

<b>Reference # 3</b>	
<b>Client Name:</b>	
<b>Contact Name:</b>	
<b>Contact Number:</b>	
<b>Date Work Undertaken:</b>	
<b>Name of Project/ Description of Work:</b>	
<b>Value: \$</b>	

**REFERENCE RELEASE**

I \_\_\_\_\_ authorize the Municipality of Greenstone to contact the person or organizations listed on the PROOF OF ABILITY AND REFERENCE FORM and, as indicated with respect to References, for the purpose of obtaining reference information relating to the Bidder. These persons are authorized to disclose such information.

\_\_\_\_\_  
**BIDDER**

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**DATE**



## INDIVIDUAL REFERENCE AND EXPERIENCE FORM

The following list of personnel will actively supervise the Work if I/we are awarded the Contract. It is understood that the Work will be directed by the listed personnel and that no change can be made without prior written approval by the Municipality.

The following form must be completed accurately and in full, using the form provided.

List the Senior Supervisory Staff to be employed on this contract. <i><b>Please make copies of this form, as required.</b></i>		
<b>Employee Name:</b>		
<b>Employee Title/Position:</b>		
<b>No. of Years Experience:</b>		
<b>Reference # 1</b>	<b>Company Name:</b>	
	<b>Company Address:</b>	
	<b>Contact Name:</b>	
	<b>Contact Email:</b>	
<b>Reference # 2</b>	<b>Company Name:</b>	
	<b>Company Address:</b>	
	<b>Contact Name:</b>	
	<b>Contact Email:</b>	
<b>Reference # 3</b>	<b>Company Name:</b>	
	<b>Company Address:</b>	
	<b>Contact Name:</b>	
	<b>Contact Email:</b>	

### REFERENCE RELEASE

I \_\_\_\_\_ authorize the Municipality of Greenstone to contact the person or organizations listed on the INDIVIDUAL REFERENCE AND EXPERIENCE FORM and, as indicated with respect to References, for the purpose of obtaining reference information relating to the Bidder. These persons are authorized to disclose such information.

<b>BIDDER</b>	<b>SIGNATURE</b>	<b>DATE</b>
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