



MUNICIPALITY OF  
**GREENSTONE**

**REQUEST FOR QUOTATION**

**\*THIS IS NOT A PURCHASE ORDER\***

<b>To :</b> Open Invitation	<b>Reference #</b> RFQ PS-2022-11
<b>Date :</b> July 8, 2022	<b>Location / Details –</b> Beardmore Sidewalk Reconstruction

Contractors are invited to quote the lowest net price for which you are prepared to supply the goods or services described as follows:

**Provision of Concrete Sidewalk Repair Services for Main Street in Beardmore, ON.**

This solicitation is for a Service Contract for concrete sidewalk repairs required for Main Street / Hwy 11 in the community of Beardmore. The contract is for the 2022 construction season and shall commence upon notification of the contract award. The Municipality may negotiate additional work pending the availability of funds.

The Successful Bidder shall perform all work of supplying material and labour only when and as directed by the Manager of Public Works or his/her duly authorized designate in accordance with the terms and requirements agreed to in this contract.

- 1) **PRICING** - Contractors shall provide a unit price (per linear meter) for the work to be performed, assuming an estimated 300 linear meter by 1.5 metre width (5 feet) combined project area. No base preparation is required. The Municipality will identify and prioritize sections of concrete sidewalk to be restored.
- 2) **SCOPE OF WORK** - The work shall involve the following:  
Prepare sub grade, form and pour 35MPA concrete, c/w 5% air, maximum 3" slump, 6x6x9" wire mesh, trowelled and broom finished, saw cut to 8' sections to a minimum 2' depth. All sidewalk construction is to be prepared to a uniform minimum slab thickness of 5 inches.
- 3) **METHODOLOGY** - Methods and procedures used for this project to comply with OPSS standards and specifications (Section 351) as well as applicable OPSD unless stated otherwise in this RFQ.
- 4) **PRE-START MEETING** – The Contractor shall attend a pre-start meeting at a predetermined location prior to the commencement of the Work. The Municipality shall notify the Contractor of the time and date and agenda. The general discussion will review: Contract documents, insurance requirements, requirements of inspection, construction locations, special treatment areas, staff requirements with

a list to be provided, communication methods and phone number, and payment reporting. The Contractor is responsible for informing contract staff of items discussed at the pre-start meeting.

- 5) WARRANTY - The successful contractor shall guarantee the work for a period of 2 years, unless notified otherwise, from the date of completion, thereof from deficiencies that, in the opinion of the Owner, were caused by faulty workmanship or materials. Completion will be confirmed by the Municipality, at which time the warranty period shall commence.
- 6) INSPECTIONS – An inspector will be assigned by the Municipality to review workmanship, material preparation and handling, equipment, site preparation and weather conditions. Should any problems or deficiencies be noted, the Contractor shall take the appropriate corrective action to the satisfaction of the Inspector prior to acceptance of the completed sections of sidewalk. All required corrections will be at no cost to the Municipality.
- 7) DAMAGES – The Contractor’s insurance shall cover all damages caused by the Contractor’s staff or equipment. Repairs or replacement of damage to property or facilities caused by the Contractor shall be the responsibility of the Contractor. The work must be approved by the Municipality.
- 8) CONDUCT - Ensuring professional conduct of employees is emphasized to the Contractor while working under high profile conditions.
- 9) CLEAN-UP - The Contractor shall leave the site of the work in a clean, tidy condition and completely free of any debris which may have accumulated from its construction activities. The Municipality will remove and dispose of existing concrete.

#### **CLARIFICATION:**

Questions will be received up to the submission deadline by:

John Duhaime, Manager of Public Works via Email: [john.duhaime@greenstone.ca](mailto:john.duhaime@greenstone.ca)

Municipal procurement rules established via By-law 22-54 Purchasing of Goods, Services and Construction Policy are available by request or on the municipal website:

<https://www.greenstone.ca/en/our-government/bid-opportunities.aspx>

#### **SUBMISSION:**

- Schedule A and Schedule B shall be submitted as the Bid Documents.
- Submissions will be accepted up to 1:00 p.m. local time on July 29, 2022.
- Quotation to be provided as an hourly rate for service (including travel time and equipment use). Hourly rates must be firm for the Initial Term of this contract. Subsequent rates to be mutually negotiated.
- Mark envelope or email subject heading as: RFQ PS-2022-11 Beardmore Sidewalk Reconstruction

- Submit quotation to:

Katherine Alton, Public Services Executive Secretary  
Municipality of Greenstone  
1800 Main Street, P.O. Box 70  
Geraldton, Ontario P0T 1M0

Email: [katherine.alton@greenstone.ca](mailto:katherine.alton@greenstone.ca)

**TERMS:**

This Service Contract shall start upon notification of contract award and shall end on October 31, 2022.

Contract award to be conducted via Purchase Order, conditional upon the provision of valid proof of insurance satisfactory to the Municipality, a valid WSIB Clearance Certificate, and completion of the Municipality's Health & Safety pre-qualification questionnaire for Contractors.

Any or all quotation submissions will not necessarily be accepted.

The Municipality reserves the right to cancel this service contract within 30 days of written notice.

**SCHEDULE A - BID FORM**  
**RFQ PS-2022-11 BEARDMORE SIDEWALK RECONSTRUCTION**

**\*For bidding purposes, pricing to be based on 300 linear meter project.**

DESCRIPTION	CONTRACT BID	HST	TOTAL
Concrete Sidewalk Reconstruction in 2022	\$ _____ Per Linear Meter	\$ _____	\$ _____

The Contractor has carefully examined the conditions and specifications attached and referred to in this contract, and has carefully examined the site and work location and understands and accepts the said conditions and specifications, and for the prices set forth in this quote, hereby offers to furnish all labour, equipment and materials, except as otherwise specified in the contract, to complete the work in strict accordance with said conditions and specifications.

It is also agreed that, upon acceptance in writing by the Municipality this form becomes the "Contract for the Performance of Work" between the Contractor and the Municipality. This offer shall be irrevocable for a period of thirty (30) calendar days following the RFQ Submission Deadline.

I/We (the Contractor) promise to perform the work without undue delay and complete the work as stated in Request for Quotation PS-2022-11.

\_\_\_\_\_  
 Name of Individual or Firm  
 hereafter referred to as the "Contractor"

\_\_\_\_\_  
 Witness or Firm Seal

\_\_\_\_\_  
 Signature and Title of Person Signing for Firm

\_\_\_\_\_  
 Date

**SCHEDULE B – CONTRACTORS INFORMATION**  
**RFQ PS-2022-11 BEARDMORE SIDEWALK RECONSTRUCTION**

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**PRINT LEGAL NAME OF FIRM**

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MAILING ADDRESS

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CITY

PROVINCE

POSTAL CODE

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NAME OF CONTACT PERSON (PRINT)

PHONE NUMBER

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FAX NUMBER

CELLULAR NUMBER

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EMAIL ADDRESS

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**SIGNATURE OF AUTHORIZED OFFICIAL**

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NAME OF AUTHORIZED OFFICIAL (PRINT)

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DATE