



MUNICIPALITY OF
GREENSTONE

**CALL FOR EXPRESSIONS OF INTEREST
JANITORIAL SERVICES FOR BEARDMORE MUNICIPAL OFFICE**

The Municipality invites qualified janitorial service providers to submit an Expression of Interest for Janitorial Services for the Municipal Office located at 285 Main Street in Beardmore, ON. This cleaning contract involves year-round light cleaning duties for the office lobby and two washrooms on a daily basis. Cleaning shall be conducted outside of regular business hours under the supervision of the Manager of Facilities. Consumable cleaning supplies are provided by the Municipality; cleaning equipment is the responsibility of the Contractor. The Contractor/contract staff will be required to submit an Oath of Confidentiality to the Municipal Clerk for this facility.

Submissions in letter form should clearly indicate the following information, at minimum, to be considered:

- Provide a brief description and history of your company, or your mission (if a new company), and any experience in this field, including references.
- Describe your service capabilities.
- Eligibility requirements include WSIB Clearance Certificate or WSIB Declaration of Independent Operator Status, and Certificate of Insurance.

Questions or clarifications: shall be directed to Greg Olson, Manager of Facilities, by cell: (807) 889-0575, or by email at greg.olson@greenstone.ca

Submission Instructions: must be sent via email in MS Word or PDF form no later than 4:00 pm, November 30, 2023 as follows:

Email: katherine.alton@greenstone.ca

Subject: Expression of Interest: Janitorial Services for Beardmore Municipal Office

Any submissions that are received after the submission deadline for this Expression of Interest procurement process will not be accepted.