



## **EXTERNAL JOB POSTING PR-22-03**

Parks & Recreation Department

Maintenance Operator, Longlac Ward

Date Posted: November 17, 2022

Job Type: Full-Time, Permanent

Current Job Description Applies CUPE LOCAL 3045

Rate of Pay: \$25.75/hr

### GENERAL

- Responsible for the operations and maintenance of the Community Centre, playgrounds, ball fields, municipal facilities and greenspaces including the cemetery.
- Assist with day-to-day operations to ensure the upkeep of the complex and other facilities and infrastructure within the approved budget.
- Position is based in Longlac; duties throughout Greenstone assigned as required.

### ELIGIBILITY REQUIREMENTS

- Minimum of Grade 12
- Must possess a valid Class G (or higher) driver's license
- Employment is conditional upon Vulnerable Sector Police Records Search clearance
- Must be able to perform basic maintenance on facilities and equipment
- Ability to obtain Refrigeration and Maintenance certification and other required licenses

### REPORTING RELATIONSHIP:

- Reports to Parks and Recreation Working Foreman

### DUTIES AND RESPONSIBILITIES

- Ensure compliance of the Health & Safety Program
- Daily checks and maintenance of all recreation and municipal facilities, equipment, and amenities
- Preparation, set-up, and clean-up of Community Centre for functions
- Preparation, installation, and maintenance of ice surfaces

### WORKING CONDITIONS AND HOURS OF WORK

- Outside in all weather.
- Exposure to noise and fumes from equipment.
- Liquid and compressed fuel handling requirements.
- Physical activities include lifting, pushing, pulling, climbing and crawling.
- May be required to work overtime as requested. Shift work as required.

Applicants must apply in writing by no later than 4:30 pm, Friday, November 25, 2022 to:

Al Gordon, Manager of Human Resources

Email: [al.gordon@greenstone.ca](mailto:al.gordon@greenstone.ca)

Municipality of Greenstone Administration Office

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