

INTERNAL/EXTERNAL JOB POSTING COMSER-24-19

Community Services Department

Day Care Cook, Geraldton Ward

Date Posted: March 21, 2024

Job Type: Part-Time, Temporary

Current Job Description Applies CUPE LOCAL 3045 Rate of Pay: \$22.81/hr

The Greenstone Community Services Department requires a temporary part-time Day Care Cook at the Geraldton Day Care Centre. This is a temporary position with weekly hours of work of up to 25 hours per week. The position plans menus, prepares nutritious meals and snacks while practicing safe food handling procedures and maintaining a safe sanitary kitchen in accordance with the Public Health Child Care Menu Planning Practise Guide.

QUALIFICATIONS

- Minimum of a Grade 12 diploma
- Knowledge of Canada's Food Guide
- Safe Food Handling Course
- Valid "G" Driver's License and access to a reliable vehicle
- Vulnerable Sector Police Record Check
- Minimum of 1 to 2 years related experience
- Bilingualism will be considered an asset

REPORTING RELATIONSHIP:

- Reporting to the Day Care Manager or designate

HOURS OF WORK

- Required to work up to 25 hours per week, Monday to Friday with various start and end times as scheduled by the Day Care Manager/Assistant Supervisor or designate

A detailed job description is available upon request.

Applicants must apply in writing by no later than 4:30 p.m. on March 28, 2024 to:

Al Gordon, Manager of Human Resources
Municipality of Greenstone Administration Office
PO Box 70, 1800 Main Street
Geraldton ON POT 1M0

Email: al.gordon@greenstone.ca
Fax: (807) 854-1947